

HOUSE CLEANING CHECKLIST

DONE	DAILY	NOTES
	Laundry	
	Dishes	
	Straighten up, clear clutter	
	File papers	
DONE	WEEKLY	NOTES
	Laundry (wash bed sheets, towels)	
	Dust	
	Clean bathroom(s)	
	Vacuum	
	Mop floors	
	Clean kitchen appliances	
	Take out garbage	
	Check refrigerator for spoiled food	
	Water plants	
DONE	MONTHLY	NOTES
	Dust ceiling fans	
	Dust ceilings and wall corners	
	Clean walls and light fixtures	
	Clean window coverings	
	Vacuum under furniture and cushions	
	Clean inside of windows, window sills	
	Check smoke detectors	
	Deep clean appliances	
	Clean rangehood and fan filter	
	Defrost freezer	
	Check food in refrigerator and pantry for expiration dates	
	Wash throw rugs	
DONE	SEASONALLY	NOTES
	Touch up paint on walls	
	Clean outside of windows and window screens	
	Clean gutters	
	Clean grill, patio furniture	
	Clean exterior doors	
	Inspect air conditioner and furnace; replace filters; clean vents	
	Clean fireplace and chimney	
	Clean refrigerator coils and vent	
	Clean and organize closets, drawers	
	Check smoke detectors; replace batteries	
	Clean dryer vent system	